

**WESTERN DUPAGE SPECIAL RECREATION ASSOCIATION
MINUTES OF THE REGULAR MEETING – June 16, 2009**

Cory Atwell called the meeting to order at 2:02 at the Western DuPage Special Recreation Association Office located at 116 N. Schmale Road Carol Stream, Illinois.

Attendance

Roll Call:	Bloomington Park District	Carrie Hauptert
	Carol Stream Park District	Arnie Biondo
	Glen Ellyn Park District	Cory Atwell
	Naperville Park District	
	Roselle Park District	Heidi Lapin
	Warrenville Park District	Diane Dillow
	West Chicago Park District	
	Wheaton Park District	
	Winfield Park District	Mark Pawlowski
	WDSRA Executive Director	Jane Hodgkinson
	WDSRA Super. of Fin. & Pers.	Sharon Gedvilas
	WDSRA Super. of Dev.	Lea Jackman
	WDSRA Super. of Rec.	Nancy Miner

A quorum was established.

INTRODUCTION OF GUESTS

Becky Springborn, Intern at WDSRA

PUBLIC PARTICIPATION

None

CONSENT AGENDA

1. Minutes of Meeting – April 14, 2009 - REGULAR SESSION
2. Treasurer's Report– As of March 31, 2009
3. Disbursement Report – March 2009
4. Tax Payment Report - As of April 30, 2009

Motion to approve Consent Agenda made by Arnie Biondo and seconded by Heidi Lapin.
All in favor; none opposed; motion carried.

OLD BUSINESS

- A. Miracle Field Approved Agreement (handout) will be postponed and presented in the August Board Packet.

NEW BUSINESS

- A. Tax Levy Request for 2010-2011 – this is the first review; it will be presented for approval in August.

- B. Prevailing Wage Ordinance No. 09-03 – Motion to approve the Prevailing Wage Ordinance No. 09-03 as presented made by Diane Dillow and seconded by Carrie Hauptert.

Roll Call:

Yes	Bloomington Park District	Carrie Hauptert
Yes	Carol Stream Park District	Arnie Biondo
Yes	Glen Ellyn Park District	Cory Atwell
	Naperville Park District	
Yes	Roselle Park District	Heidi Lapin
Yes	Warrenville Park District	Diane Dillow
	West Chicago Park District	
	Wheaton Park District	
Yes	Winfield Park District	Mark Pawlowski

Motion carried.

- C. Flexible Spending Account Plan Amendment – Reviewed.

- D. Resolution 09-02 Certificate of Corporate Resolutions Relating to Amended Cafeteria Plan – Motion to approve Resolution 09-02 Certificate of Corporate Resolutions Relating to Amended Cafeteria Plan made by Arnie Biondo and seconded by Mark Pawlowski.

Roll Call:

Yes	Bloomington Park District	Carrie Hauptert
Yes	Carol Stream Park District	Arnie Biondo
Yes	Glen Ellyn Park District	Cory Atwell
	Naperville Park District	
Yes	Roselle Park District	Heidi Lapin
Yes	Warrenville Park District	Diane Dillow
	West Chicago Park District	
	Wheaton Park District	
Yes	Winfield Park District	Mark Pawlowski

Motion carried.

- E. Bloomington Special Recreation Levy Budgeted Expenses of the WDSRA Member Districts – Motion to approve the Bloomington Special Recreation Levy Budgeted Expenses of the WDSRA Member Districts made by Diane Dillow and seconded by Mark Pawlowski. All in favor; none opposed; motion carried.

- F. Over 50-Active Aging Proposal – Motion to approve the Pros Consulting Active Adult Program Assessment and Marketing Analysis Proposal for \$26,785 made by Arnie Biondo and seconded by Carrie Hauptert. Hodgkinson to discuss with Pros Consulting regarding the selection of Focus Groups and Caught-in-the-Act Groups. Estimated completion time by Fall.

Roll Call:

Yes	Bloomingtondale Park District	Carrie Hauptert
Yes	Carol Stream Park District	Arnie Biondo
Yes	Glen Ellyn Park District	Cory Atwell
	Naperville Park District	
Yes	Roselle Park District	Heidi Lapin
Yes	Warrenville Park District	Diane Dillow
	West Chicago Park District	
	Wheaton Park District	
Yes	Winfield Park District	Mark Pawlowski

Motion carried.

Discussion on how fees will be divided. Motion to split costs according to each District's percentage of WDSRA contribution was made by Heidi Lapin and seconded by Diane Dillow.

Roll Call:

Yes	Bloomingtondale Park District	Carrie Hauptert
Yes	Carol Stream Park District	Arnie Biondo
Yes	Glen Ellyn Park District	Cory Atwell
	Naperville Park District	
Yes	Roselle Park District	Heidi Lapin
Yes	Warrenville Park District	Diane Dillow
	West Chicago Park District	
	Wheaton Park District	
Yes	Winfield Park District	Mark Pawlowski

Motion carried.

- G. Presentation of Chairman's Gift and Install New Chairman – The Board thanked Mr. Atwell for his services and then Diane Dillow presided over the rest of the meeting.

DIRECTOR'S REPORT

Hodgkinson highlighted her Director's report which led to the following discussions:

- Ray Graham has sent out letters to participants letting them know that if the capital budget is not signed they may need to close their doors.
- Hauptert will email the search document on the grants approved in the capital budget.
- Hodgkinson discussed in detail the three potential opportunities for WDSRA to share in facilities with our District's. A discussion on how to finance these projects will be discussed in August.
- A memorial will take place at Gary United Methodist Church in Wheaton for Mike Williams on July 17, 2009 at 11:00.
- Hodgkinson to email colored copy of facility map with index to Board members.

PROGRAM REPORT

Miner highlighted her Program report which led to the following discussions:

- Fiscal Year End Participation Numbers were handed out.
- Miner went into detail regarding the pilot project being offered by the Bubel/ Aiken Foundation and the John Hopkins University Center for Summer Learning.
- Announced staff changes.
- Discussed new cooperative with NEDSRA.
- Presented information on the Spring Fling Formal and suggested that it was a good program to visit if interested in observing.
- Reported that WDSRA program participation numbers were up by 198, inclusion numbers were up by 83, and that unique participations were down by 28.
- Biondo recommended that disability awareness numbers be taken out of the participation numbers because it is a different type of service and should be reported separately.

DEVELOPMENT REPORT

Jackman highlighted her Development report which led to the following discussions:

- So far this year we have received approximately \$20,000 in grants.
- Our Jump-A-Thon was a great success and we will net \$10,000 to \$13,000 for this event which is down a little from last year because we had fewer jumpers.
- Thank you to everyone who participated in the Women's Golf Outing. Although the numbers of golfers was down to 80, we made \$2,000 more on the caddy auction. It was also a new venue for us at St Andrew's Golf Club.
- Being circulated is the IPRA magazine where WDSRA is featured on the cover and has several articles.

MEMBER DISTRICT SPECIAL EVENTS-

Each member district highlighted their upcoming events.

CORRESPONDENCE- None

ANNOUNCEMENTS- None

CLOSED SESSION

Motion to move into closed session at 2:46 in accordance with 5ILCS 120/2 (c)(1) Purpose of the Director's Performance Review and 5ILCS 120/2 (c)(21) Purpose of Review of Closed Session Minutes Litigation made by Arnie Biondo and seconded by Cory Atwell.

Roll Call:

Yes	Bloomington Park District	Carrie Hauptert
Yes	Carol Stream Park District	Arnie Biondo
Yes	Glen Ellyn Park District	Cory Atwell
	Naperville Park District	
Yes	Roselle Park District	Heidi Lapin
Yes	Warrenville Park District	Diane Dillow
	West Chicago Park District	
	Wheaton Park District	
Yes	Winfield Park District	Mark Pawlowski

Motion carried.

Motion to arise from closed session made by Biondo and seconded by Hauptert at 3:03pm. All in favor; none opposed; motion carried.

OPEN SESSION

Motion to release the closed session minutes of December 9, 2008 made by Lapin and seconded by Atwell. All in favor; none opposed; motion carried.

Motion to approve 4% raise in the Executive Director's salary made by Hauptert and seconded by Biondo. All in favor; none opposed; motion carried.

ADJOURNMENT

Motion to adjourn at 3:06 made by Hauptert and seconded by Pawlowski. All in favor; none opposed; motion carried.

Respectfully submitted,

Jane Hodgkinson, Board Secretary